

Title I, Part A School Parent and Family Engagement Policy

Metteer Elementary School, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in ESSA sections 1116(b) and (c).

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, distributing to, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

Metteer School has developed a written Title I parent and family engagement policy with input from parents and family members of participating students. The policy is informed from parent input at meetings and surveys. The purpose of the policy is to outline how parents and the district, along with school staff, will share the responsibility for improved student academic achievement and the means by which the district, schools, and parents will develop a partnership to help students achieve the state standards for success. The policy is distributed to all families through annual notification, school messenger call/text, student/family handbooks, and posted on the school website. The policy is available in Spanish, as required.

Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

The policy is reviewed annually and feedback provided from parents and the community during the Title I Parent Meeting and School Site Council. Other feedback is gathered from parent surveys and other meetings, like the English Language Advisory Committee (ELAC) to make any amendments to the policy.

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

Our district has developed a written Title I Parent and Family Engagement Policy with input from Title I parents during a District Parent Advisory Committee meeting. All school sites actively recruit parents to participate in a parent advisory capacity and the development of School Plans and the needs assessment process. Annually, the RBUESD surveys families to gather feedback about what is working well and areas for improvement with our schools as well as feedback and perceptions about parent engagement, communication, resources, and relationships between parents and our schools.

Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to

the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

Stakeholders are able to view the Parent and Family Engagement plan and policy, located on the school website, at their convenience. Periodic updates are made as needed to reflect shifting needs and information based on input from annual parent surveys and input from other forums such as School Site Council and other parent and community meetings.

Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

The annual meeting is held in conjunction with Back to School Night at the beginning of the year. All parents and students are encouraged to attend. Evidence of these meetings include agenda and attendance rosters.

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

Meetings are offered throughout the school day, as well as after school and in the evenings to accommodate our parents. Meetings are also offered virtually through Zoom and via phone conference. As needed, supervision assistants and para-educators are offered extra duty pay to provide supervision for children, such as at Back to School Night, Open House, and other special events.

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

School Site Council (SSC) includes ten members with parity in membership among staff and parent/community members and meets monthly. SSC is responsible for development of the School Plan which must include parent engagement and funds allocated for this purpose. The School Plan includes a parent engagement goal and strategies to increase the involvement of parents in order to support the academic success of students. ELAC meets regularly throughout the school year and provides input on increasing English Learner parent participation. DAC, District Advisory Committee, includes a parent representative and meets four times per year. This group provides input that is shared with the School Site Council and Site Leadership, which

informs school programs. PBIS Tier I includes a parent representative and meets monthly. Tier I influences school-wide programs that support student behavior, school connectedness, and school safety. Our parent organization, Metteer Booster Club, meets monthly and works closely with school administration and teachers to encourage parent participation and involvement through coordinated activities and events.

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C]:

The following are ways that the curriculum and assessments are communicated with our families:

Curriculum: board adopted curriculum is listed on the district's website. Teachers and administrators discuss the curriculum with parents at fall parent/teacher conferences and parent nights. The report card highlights focus standards students are expected to demonstrate proficiency in by the end of the year, which is also shared at conference time.

Assessments: Assessment results from school/district assessments are reviewed with parents at the fall parent teacher conference. When state assessment results are available, these are made available to parents either through US mail or a secure parent portal located in AERIES, our student information system. If parents have questions about testing or results, they may schedule a meeting with the teacher and/or administrator.

The goal is to maintain open two-way communication between teachers and parents. District-wide conferences are held two times per year. The goal of conferences is to review the student's progress and make educational decisions in the best interest of the student so academic success at grade level is achieved. The parent teacher compact is sent home for review at the beginning of the school year (included in handbook) and presented at fall conferences. It serves as a plan jointly developed by teacher, parent, and child, if appropriate, to support the student in achieving the academic standards set for the grade level. At any time during the year, a parent may request a meeting to discuss the child's education.

Describe how the schoolwide program plan, ESSA Section 1114(b), is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

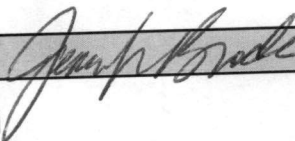
Stakeholders are able to view the School Plan, located on the school website and available as a hard copy in the school's main office, and provide comments by

attending the School Site Council meetings, which are open meetings, or submitting them to the school administrator or any SSC representative.

Metteer School's Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on October 28, 2021. The School will distribute the policy to all parents and family members of participating Title I, Part A students annually on or before November 5, 2021.

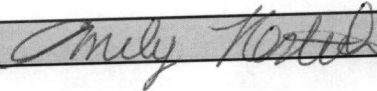
Signature Page

Jennifer Brockman, Principal



Name and Title of Authorized Official

Emily Kostuk, SSC Chairperson



Signature of Authorized Official

10/28/21

Date

California Department of Education
April 2020