

**Red Bluff Union Elementary School District  
REGULAR BOARD MEETING  
MINUTES**

July 09, 2019 5:30 PM

**Attendance Taken at 5:30 PM:**

Present:

Mrs. Heidi Ackley  
Mrs. Sharon Barrett  
Mr. Cliff Curry  
Ms. Adriana Griffin  
Mrs. Ashley Jennings  
Mrs. Angela Pacheco  
Mr. Steve Piffero  
Mr. Douglas Schreter

Absent:

Ms. Claudia Salvestrin

**1. OPEN SESSION / CALL TO ORDER / ROLL CALL**

President Steve Piffero called the meeting to order at 5:32 p.m.

**2. OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

There were none.

**3. CLOSED SESSION**

The meeting was called into closed at 5:30 p.m.

**1. Public Employee Discipline / Dismissal / Release: Pursuant to Government Code 54957**

**2. Conference Regarding Labor Negotiations for Classified, Certificated, and Non-represented Employees Pursuant to Government Code 54957.6**

**3. Public Employment**

#### **4. OPEN SESSION / CALL BACK TO ORDER**

President Piffero called the meeting called back to open session at 6:11 p.m.

#### **5. PLEDGE OF ALLEGIANCE**

Board Member Heidi Ackley led the flag salute.

#### **6. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

There was no action taken.

#### **7. AGENDA MODIFICATIONS**

Item 11.5 Approval of Superintendent's Salary Schedule, removed from the agenda.

#### **8. PUBLIC COMMENT**

There was none.

#### **9. CONSENT AGENDA**

**Motion Passed:** approval of the Consent Agenda as presented Passed with a motion by Ms. Adriana Griffin and a second by Mrs. Sharon Barrett.

Yes Mrs. Heidi Ackley

Yes Mrs. Sharon Barrett

Yes Ms. Adriana Griffin

Yes Mr. Steve Piffero

Yes Mr. Douglas Schreter

It was clarified that the \$35,000 expenditure on the warrant report is for iPads that are part of the art grant.

It was asked if we have a Chromebook replacement plan in policy as they reach their life expectancy. Yes, we do.

##### **1. Approval of Bills and Warrants**

##### **2. Minutes**

##### **3. Human Resources Personnel Transactions**

## 10. REPORTS AND PRESENTATIONS

### 1. Human Resources

HR Coordinator, Rachel Bentley, reported we have a first grade vacancy due to a last minute retirement and we're working on filling the position. In addition, there are two special education positions we need to fill in order to staff current vacancies, but not new programs for 2019-20. The SELPA is having the same issue with applicants; they are hard to fill and we are trying to be as creative as possible. If we can't fill the vacancies, we may have to collapse a class or transport to another campus. Mrs. Ackley would like to see a contingency plan in case we can't secure a teacher so everyone knows what could potentially happen. Superintendent Curry says those conversations have happened and we have been waiting to pull the trigger. The Board would like this to be part of the weekly update.

Mrs. Bentley reported classified positions for District ELL, SLPA and a possible Health Attendance Assistant, will be flow soon. The good news is we are hiring staff with credentials and not nearly as many emergency waivers as in the past.

## 11. STRATEGIC PLAN AND OTHER INITIATIVES

### 1. Consent Agenda - Items removed for later consideration

### 2. Approval of 2019-20 Blanket Purchase Orders

**Motion Passed:** approval of 2019-20 Blanket Purchase Orders as presented Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley  
Yes Mrs. Sharon Barrett  
Yes Ms. Adriana Griffin  
Yes Mr. Steve Piffero  
Yes Mr. Douglas Schreter

### 3. Approval of Revised Salary Schedule for Management, Supervisory and Confidential

**Motion Passed:** approval of Revised Salary Schedule for Management, Supervisory and Confidential as presented Passed with a motion by Ms. Adriana Griffin and a second by Mrs. Sharon Barrett.

Yes Mrs. Heidi Ackley  
Yes Mrs. Sharon Barrett  
Yes Ms. Adriana Griffin  
Yes Mr. Steve Piffero  
Yes Mr. Douglas Schreter

#### **4. Approval of Tehama County Williams Summer Quarterly Report of Complaints Received by School Districts**

**Motion Passed:** approval of Tehama County Williams Summer Quarterly Report of Complaints as presented Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley  
Yes Mrs. Sharon Barrett  
Yes Ms. Adriana Griffin  
Yes Mr. Steve Piffero  
Yes Mr. Douglas Schreter

#### **5. Approval of Superintendent Salary Schedule**

Removed from agenda.

#### **6. Approval of Contract for the Assistant Superintendent**

#### **7. Approval of Contract for the Chief Business Official**

**Motion Passed:** approval of Contract for the Chief Business Official as presented Passed with a motion by Ms. Adriana Griffin and a second by Mrs. Sharon Barrett.

Yes Mrs. Heidi Ackley  
Yes Mrs. Sharon Barrett  
Yes Ms. Adriana Griffin  
Yes Mr. Steve Piffero  
Yes Mr. Douglas Schreter

#### **8. Approval of Contract for Robert Helmbold, Principal**

**Motion Failed:** approval of Contract for Robert Helmbold, Principal as presented Failed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

No Mrs. Heidi Ackley  
Yes Mrs. Sharon Barrett  
No Ms. Adriana Griffin  
No Mr. Steve Piffero  
No Mr. Douglas Schreter

The Board would like to see a policy put in place before negotiating individual principal contracts; there should be a standardized procedure for administrative contracts.

Superintendent Curry stated this is more a letter of employment, not technically a contract.

## 9. Approval of Contract for Services with Josh Kuersten

**Motion Passed:** approval of Contract for Services with Josh Kuersten with amendments Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley  
Yes Mrs. Sharon Barrett  
Yes Ms. Adriana Griffin  
Yes Mr. Steve Piffero  
Yes Mr. Douglas Schreter

Approval with amendments: checkbox for STRS must be checked.

## 10. Approval of Resolution #19-20-02 Authorizing Signatures for 2019-20 School Year

**Motion Passed:** approval of Resolution #19-20-02 Authorizing Signatures for 2019-20 School Year Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley  
Yes Mrs. Sharon Barrett  
Yes Ms. Adriana Griffin  
Yes Mr. Steve Piffero  
Yes Mr. Douglas Schreter

## 11. Approval of Letter Authorizing Closure of Bank of America Credit Cards

**Motion Passed:** approval of Letter Authorizing Closure of Bank of America Credit Cards Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley  
Yes Mrs. Sharon Barrett  
Yes Ms. Adriana Griffin  
Yes Mr. Steve Piffero  
Yes Mr. Douglas Schreter

**Motion Passed:** approval of Letter Authorizing Closure of Bank of America Credit Cards Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley  
Yes Mrs. Sharon Barrett  
Yes Ms. Adriana Griffin  
Yes Mr. Steve Piffero  
Yes Mr. Douglas Schreter

Chief Business Official, Angie Pacheco, stated for CBO Michelle Moore was the only person on the account who was an active employee. The card was set up under a former Superintendents social security number and the only way we can close the account is through board approval and minutes to officially close the account. The accounts have not been used.

## **12. Approval for Disposal of Obsolete Curriculum Materials**

**Motion Passed:** approval for Disposal of Obsolete Curriculum Materials as itemized Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley  
Yes Mrs. Sharon Barrett  
Yes Ms. Adriana Griffin  
Yes Mr. Steve Piffero  
Yes Mr. Douglas Schreter

## **13. Approval of Early Admittance for Kindergarten Student #19-20-01**

**Motion Passed:** approval of Early Admittance for Kindergarten Student #19-20-01 Passed with a motion by Mrs. Sharon Barrett and a second by Ms. Adriana Griffin.

Yes Mrs. Heidi Ackley  
Yes Mrs. Sharon Barrett  
Yes Ms. Adriana Griffin  
Yes Mr. Steve Piffero  
Yes Mr. Douglas Schreter

The parent applied for early admission for their child. The student was assessed and recommended for early admission.

## **12. COMMUNICATIONS**

### **1. Employee Organizations**

There were none.

### **2. Comments from the Board**

Board Member, Heidi Ackley, requested an update on how Thought Exchange is working. Superintendent Curry stated he was advised not to use it during the summer due to employees rarely checking emails during that time. He added there will be more information to share regarding the facilities master plan and hopes it will be the basis for the initial conversations in the first round of Thought Exchange.

Mrs. Ackley also asked if we still own 10 acres on Monroe Street and what type of role will that play in financing, if any? Superintendent Curry replied we do own the property, however, we don't know the market value. There is an interested party and we would consider putting it up for sale. What do we have to do to get it appraised? Superintendent Curry stated he would find out how to go about getting the property appraised.

President Piffero welcomed new Chief Business Official, Angie Pacheco, to the District.

### **3. Board Correspondence**

There was none.

### **13. FUTURE BOARD MEETING DATES/LOCATIONS**

The date of the next regular meeting is August 13, 2019 at 5:30 p.m. at the District Office.

### **14. ADJOURNMENT**

The meeting was adjourned at 6:39 p.m.

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Board President, Steve Piffero

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Superintendent, Cliff Curry